



## **Minutes of Meeting of Executive Committee Wednesday 14th January 2026**

Members present: Diane, Barry, Andrea, Dennis, Gary, David, Alison, Sandy and Eileen

1. Apologies for Absence: Nikki, Alan
2. The minutes of the last meeting 25.11.25 were approved
3. Matters Arising:

Barry is in the process of marking the training bowls

### **Action: Barry**

We have the SumUp machine and it works. Barry will bring this to our next meeting so we can all see and try it out and if necessary get the App on our phones.

### **Action: Barry**

Barry showed us the iron-on version of name badges but it was generally agreed that a pin badge would be more useful as it can be swapped depending on which clothes we are wearing. Dennis will bring a sample to our next meeting

### **Action: Nikki/Dennis**

The minutes of our meetings have been posted on the club office wall and sent to members requesting a copy. Alan has advised that this is where they will be on his latest 'news bulletin' on our website. This will be ongoing each time we have a meeting

### **Action: Alan and Sandy**

Eileen has a meeting re NWS matches on Sunday. She advised there are:

Ladies matches on Mondays

Mens matches on Fridays

Mixed matches on Thursdays

Plus competitions about which she will get more details on Sunday

We decided to enter 2 teams on Thursdays as per last year. Any more can be decided when we have more information.

**Action: Eileen**

The buddy system was discussed, Eileen thought we are a friendly club anyway and Gary thought we can do this informally as in the past. We must introduce ourselves and possibly have our (committee ) pictures on the wall in the office. This can be ongoing for us all to consider

**Action: All**

Andrea has given us all her new membership form for consideration. This will be used for ALL members this coming year and then we will also have a renewal form with less info for following years. The forms must be FULLY completed for Bowls England registration and Insurance, this is not just something coming from us. If the forms are not fully completed access to rinks/ playing / bar etc will be denied.

Andrea may do a final tweak of the form and then this info will need to be put on the latest news bulletin along with the form and members MUST bring their ID as per form to the signing up night. David advised we will need all the info to actually enrol members.

**Action: Alan and Andrea**

Dennis advised there are lots of lockable cupboards being disposed of at the moment with the refurbishment so we will not do anything about one until we have our new rooms

**Ongoing Action: Dennis**

Andrea will look into the Welcome Pack again and it will be ready for new members before the start of the season.

**Action: Andrea**

We discussed the 75 point President's Cup. It is a long day and some members cannot manage a full day of matches. Also at the moment it is usually shortened from 75 points in order to fit it into the one day and if more people enter this would definitely continue to happen. It was decided that we would like to change this to a standard competition where members arrange their own matches as per most of our other internal competitions. Gary wondered if we should replace it but Eileen advised we already have 4 one day format comps. so this would not be necessary. We will wait to hear Alan's thoughts

**Action Alan**

We need to check re adding Andrea's name as Safeguarding Officer to the Fixture Booklet . Alan prepares these so he will do that.

**Action: Alan**

Dennis advised the refurb. work has started with the new entrance but there is a problem with 'England Cricket' funding due to the size of the changing rooms. This has resulted in our rooms being moved to a slightly different location, though still the same size, and the communal meeting room will be reduced. This will not affect us. He is having a meeting with Dave Smith tomorrow and will feed back any info. He will also let us know when we need to clear our rooms.

**Action: Dennis**

Barry raised the issue of buying our own sink as we do not want to be stuck with a tiny sink but Dennis feels this is not something to be considering yet.

We discussed the upcoming Murder Mystery fundraiser in March. Gary advised we all need to buy tickets in order to make this viable. There was concern that the refurbishment work will cause problems but Dennis advised the builders will erect hoarding and barriers across any work areas and Gary advised a contingency plan has been discussed with Geoff and is in place. Eileen asked about TV noise. We will reduce it by having the side bar shutters and doors closed but cannot stop the club being open. Gary and Alan are meeting with Geoff to discuss food and will liaise with Andrea

**Action: All of us re tickets and Gary Alan and Andrea re food**

Dennis has not yet prepared a list of jobs so we helped him:

1. Mat cleaning (Alison volunteered!)
2. Ditch markers need rubbing down and repainting. Barry will get the paint . Colours are Green White Red and Yellow
3. Rink marker colours need redoing Pink, Yellow Blue and Red. We have the paint already.
4. Green sprayer needs rubbing down and repainting with Hammerite. Barry to buy. IL Red.
5. The summerhouse needs another coat of preserver to protect it. We have plenty
6. Benches - complete rubbing down and repainting. We have done 4 / 13 so this is ongoing for Sandy and Simon.

I have created a separate list which can be added to as required.

**Action all**

4. Secretary's Report.

The Middlesex Bowls online portal is up and running. I have entered all our playing members and as soon as it has been populated with our competition entries I can check these are correct.

**Action: Sandy**

I have updated the Spelthorne Leisure directory with our club details

Eileen advised there is an upcoming Middlesex Bowls Association delegates meeting at Ladygate re all matches and she will ask Karen to go with her.

**Action Eileen**

5. Treasurer's Report.

Barry advised that since our last meeting he has paid the December Quarter payment to SSA, a week early at their request, and £600 for the hedge trimming. He has also paid for the new plants which may come at

the end of the month but really depend on the weather. Dennis will organize a working party for planting these.

**Action Dennis**

6. Safeguarding Officer's Report and New Member Application Form.

This was covered in matters arising

7. Report from Captain and other Officers (Fixtures, Competitions and Communications).

Eileen advised Cambridge Park want to come back into the South Middlesex League. All clubs have already completed their fixture lists for 2026 so we assume this will happen from 2027.

There is a problem with our home game against Ashford Bowls Club. They have not accepted our date as they feel they will not be able to put out a team due to other commitments. Eileen will try to offer two more but is struggling to find dates. If they do not accept, Dennis will check the rules and as a last resort refer to Laurie (president of SML) for advice.

We are now playing Wraysbury at home on 2nd September and away on 17th September.

8. Ground and Around including all building updates -green condition, new hedges etc

Dennis advised that currently the ground is frozen but cutting will be reviewed if it warms up and grass starts growing again.

Eileen asked if we could have more pots of flowers around, similar to those Andrea and Colin look after, especially by the new summerhouse. Perhaps we need to put out something on the news bulletin ?

**Action: All**

9. Review of New Club Rooms

As per matters arising.

10. Social - Updates on February social and murder mystery planned for March.

Next social is 3rd Feb, Gary is running a quiz. Please can you put this on the 'latest news' Alan? Barry will buy 6 scratch cards (Some needed for previous socials)

March social is the Murder Mystery discussed above.

**Action Barry and Alan**

11. SAssociation news

Discussed in matters arising above, nothing further

12. AOB

Data Protection Policy

Barry is concerned that we have two different versions . One pinned up in the office saying data should be kept for 2 years after a member has left and the other published on the website with David's name on it as secretary, that it should be immediately destroyed. We decided the policy should be updated to say keep for 2 years.

**Action: I'm not sure who does this?**

There was also discussion about publication of email addresses. Andrea will look into the Cambridge Park policy which is extremely comprehensive to see what they do.

**Action Andrea**

Green opening and Open days

Proposal is to open the green on Sunday 12th April with a Green clean up on the previous w/end - 4th /5th. We are aware this is Easter weekend but hope not everyone will be away or busy. We do not want to open any later as our first match is against Ember on 26th April.

We proposed Open Days to be Friday 1st May and Saturday 2nd. These will be advertised on our:

Website

Facebook

Flyers in libraries etc

Radio Jackie - John Nutt

We did not feel the need to put into Sunbury Matters as previously this has not attracted new members

**Action Alan and John**

Gary asked about our handicap system as some members are unhappy that their handicap is especially high and it puts them off entering our internal handicap comps. Unfortunately this is dictated by Bowls England and cannot be reviewed.

Sign up day will be Tuesday 17th March @ 7:30 pm again this should be advertised on the latest news bulletin

**Action: Alan**

13. Date of next meeting

Wednesday 11th March 2026 @ 7:15 pm

Meeting closed at 21.10

SMR

**List of work required around the Bowling Green**

1. Mat cleaning (Alison volunteered!)
2. Ditch markers need rubbing down and repainting. Barry will get the paint . Colours are Green White Red and Yellow
3. Rink marker colours need redoing Pink, Yellow Blue and Red. We have the paint already.
4. Green sprayer needs rubbing down and repainting with Hammerite. Barry to buy. IL Red
5. The summerhouse needs another coat of preserver to protect it. We have plenty
6. Benches - complete rubbing down and repainting. We have done 4 / 13 so this is ongoing for Sandy and Simon
7. Redo 2M markers perhaps making them more permanent
8. Construct a store or something next to the summerhouse for heavy machinery
9. Install 'PLEASE PARK FACING THE GREEN' boards