



Minutes of Meeting of Executive Committee Wednesday 15th April 2026

Members present: Nikki, Alan, Diane, Barry, Andrea, Dennis, Gary, David, Alison, Sandy and Eileen

1. Apologies for Absence: None

2. The Minutes of the last meeting 11.03.26 were approved

3. Matters Arising:

Training Bowls

Barry has marked half the training bowls and Dennis has advised we can get rid of the size 5s so they do not need to be marked.

Action: Barry

SumUP

Barry has sent the app to Andrea and Sandy. Andrea's phone is an iPhone and she can take payments with it. Sandy's phone is an Android and it does not work despite hours on the support line. Barry will continue to try and get this sorted but we have the SumUp machine to use as well.

6 couples paid by card on club night and it worked well. It will be interesting to see how many use it in future.. We will continue to monitor.

Action: Barry

Name Badges

58 name badges have been ordered and will arrive any day now. They can then be distributed on club nights.

Action: Nikki/Dennis

The buddy system is ongoing

We now have a lockable filing cupboard although we will need to add a new lock

Action: Dennis

Murder Mystery

A thank you card was given to Geoff on sign up night.

Flower pots

Following discussions with Viv we have purchased a couple of substantial pots for the front of the new summerhouse and obtained some more, slightly smaller ones for around the green. I asked the committee for £50 to plant up the 2 large pots with statement perennials and this was agreed. John Nutt and Tarun have also offered some plants Alan will put something in the newsletter re 'adopt a pot' as we would like members to be involved if possible, planting pots up and taking care of them

Action: Alan and Sandy

Data Protection Policy

We have decided to use the Bowls England Data Protection Policy and Alan will provide a link from our website.

Action: Alan

Format of 4th one day competition.

Alan has been offered several ideas and a decision is yet to be made

Action: Alan

Match Food

Nikki has spoken to Surplus for Supper and they have agreed not to give us too much spicy food and midweek matches just tea and biscuits will be provided as per other clubs. They will still charge £15 but we feel that is still very reasonable.

Gazebo

There was a lot of discussion around having a Gazebo set up for use by all but especially visiting teams as we are going to lose our changing space while the refurbishment is happening. We feel it would need to be fairly substantial so it doesn't blow away and there is also the issue of its

position. Di is going to try and track down hers. If we are going to use our new summerhouse for this it really needs to be clean and tidy.

We will monitor and discuss at our next meeting

(Since the meeting Di has let me know that her daughter has the gazebo but she lives in Lincolnshire. She is coming down in June so will bring it with her then.)

Action Di and all

4.Secretary's Report.

Karen and Eileen went to the Middlesex Bowls club delegates meeting and picked up the yearbooks for us. We have distributed them with only Bob and Anita not receiving theirs yet but that is in hand. Unfortunately I had not given Karen or Eileen the reports, agenda and previous minutes, assuming they already had them. Karen has offered to be the delegate from Sunbury moving forward and I will let Tony Waller know so the reports are sent to her in future.

Action: Sandy

I have also given more Sunbury Fixture books out although there are still some members who joined late and have not received them yet.

5.Treasurer's Report.

Barry gave us his latest budget cashflow and we have £11809.46 in the bank with a projected expenditure of £2241 leaving a surplus on 30th September of £9568.46

6.Safeguarding Officer's Report

David brought up the subject of the first aid kits. He cut himself during clean up weekend and struggled to find a box and then a plaster in the box. Andrea advised that Neil was in charge so she will ask him if he is happy to carry on with this and if he is happy to sort out the boxes.

Action: Andrea

Andrea advised that nobody refused to give their ID details despite all the worry and discussions we had about it. There are some outstanding so we need to get members to show this when they come down to clubnight.

Action: Whoever is on the sign in rota

The welcome pack has been done but there is a correction which Dennis will send to Andrea ready for publication for new members

Action: Dennis and Andrea

There was also a question re who to put down as coaches in the booklet. Dennis advised he is the main coach but only David has specific insurance for coaching which he has to keep up to date or his coaching certificate will not be renewed. Andrea advised the coaches need to be DBS checked.

After much discussion it was decided that David will check that his DBS certification is still in date and Andrea will check whether they need a specific coaching DBS.

Action: David and Andrea

7. Captain's Report

Dennis was pleased to see how many people turned up for the opening day and our first tuesday club night of the season.

Alan asked about matches and players have now been picked for matches until the end of April. Eileen has had a complaint that the first two match sheets were not still up but this is because Dennis had taken them down to pick the teams.

8. Fixture Secretary's report

Eileen has had a very detailed letter from the Royal Household re our game there. They require players names, IDs and car regs and once decided we cannot swap cars . Dennis will provide the names to Eileen once picked.

Eileen has info re NWS fixtures and has given a copy to Keith who runs the second team. The details of the competitions that we can all enter are now on our website, unfortunately the info went astray as they had the wrong email address for Eileen and the last sign up day is this Sunday.

9. Competitions and Communications Secretary's report

Alan advised that our club competitions start in June and there have already been lots of applications.

There are 2 one day competitions in May and Alan will accept applications up to 2 days before each one.

Entries for the South Middx comps need to be in by the start of May

Entries for the NWS comps by this Sunday.

Chris Shire has mentioned to Alan that the rink booking site is not working so he will look into this.

Action: Alan

Dennis advised that they would like more entries into the South Middx comps . They are local and reasonable.

John is organising the advertising of our club on radio Jackie

10. Ground and Around including all building updates -green condition, new hedges etc

The green has been treated and the moss is dying back. On opening day the middle rinks were heavy , others ok but all heavy on club night after the rain.

Dennis asked for £20 towards fittings for a proper tap, so that we can easily water our plants etc. This was agreed

The refurbishment is still delayed. The money has been agreed but is with the lawyers for legal contracts. Dennis will be having discussions with Dave Smith re managing access when it starts . There was discussion about us having keys to the front and patio doors and instruction as to how to turn the alarm off. Dennis will update us after tomorrow's SSC meeting

Action: Dennis

11. AOB

Friday Morning Triples

Eileen is considering what to do about this comp. following the successful Thursday morning roll ups organised by Chris Shire.

We all decided this should definitely continue as normal as it is very popular and a proper competition.

Andrea is going to produce a sign up form for Eileen which will go up very shortly and matches will start on 5th June at 10:30 am . Alan will publicise this in his newsletter.

Action Andrea and Alan

Dennis advised we need a vice captain as he will be out of action for 6 weeks or so at some point this season. He asked us to think about who would be suitable. They probably need at least 5 years experience and would also already be, or come on to the committee. Some names were mentioned particularly Karen and Alan.

Action: All

List of jobs

The rail for the steps has been put on hold as the corner tree is due to come down and the footpath widened as part of the refurbishment.

We will add sanding down and repainting the front of the chalet with the same paint as the benches, to the list. The current paint was flaking off while we tried to wash it on clean up day.

Action: Sandy

Geoff has asked if we would like him to put on another Murder Mystery in the Autumn. We decided definitely yes, especially as it made between £700-£1000 for our club and Gary will be directing it!

We agreed we need a stage, speakers and possibly 2 performances to cut down the numbers. We would also try to choose a date that didn't coincide with any major sporting events on TV.

Action: Gary

Dennis will draw up a rota for club night

Action: Dennis

We need to let players know they need to be down to clubnight by 5:45pm to sign in for the 6pm start. Alan will add to his newsletter.

Action Alan

12. Date of next meeting

Wednesday 13th May 2026 @ 7:15 pm. Dennis will check where we will be.

Meeting closed at 21.12

SMR