



Minutes of Meeting of Executive Committee Thursday 13th August 2026

Members present: Nikki, Alison, Diane, Barry, Andrea, Dennis, David, Sandy and Eileen

1. Apologies for Absence: Alan, Gary (Andrea has agreed to Chair in Gary's absence, thank you Andrea)

2. The Minutes of the last meeting 24.06.26 were approved

3. Matters Arising:

Training Bowls

Done

SumUP

Barry will bring it down to the club and put it in the top drawer , Sandy will try to get it on her android phone.

Action: Barry and Sandy

Lockable filing cupboard

This will go into the new room when it is ready.

Action: Dennis

Data Protection Policy

This is ongoing but we have decided to use the Bowls England Data Protection Policy and Alan will provide a link from our website. Barry advised it needs to refer specifically to Sunbury Bowls so we will leave this with Alan for now.

Action: Alan

First Aid boxes

Andrea has put signs in place.

DBS Certification

David's is up to date but both he and Dennis will give their details, numbers etc to the club for our records. We require the renewal emails from Dennis

Action: David and Dennis

Keys to the Front and Patio Doors of the Pavilion.

Dave Smith needs the fobs back to be reprogrammed Barry and Cassie will give theirs to Dennis so he can give them to Dave.

Action: Dennis, Barry and Cassie

List of Jobs

This is up in Summerhouse, Sandy will keep updated however see later for further discussion

Action: Sandy

Murder Mystery

Ongoing Action: Gary

Fake Grass

We now have 3 rolls of fake grass so we can fill in the empty gulleys

Action: Dennis / Green Team

Items for the New ClubHouse

The main room just has a carpet, sink and under sink cupboard

The changing rooms will have composite benches which are already in place in one of them. We may need to buy hooks etc

Dave has advised we can take the stacking fabric chairs from the hall for our main room.

We will also need notice boards/ racks for membership/ comp. forms etc and hooks on the outside doors to hold them open.

We do not yet know when the rooms are going to be ready for use so we cannot action anything until signed off.

Royal Household Fixtures

Eileen will contact, probably in October

Action: Eileen

Jobs List

Sandy has updated the list to include emptying the bins but not much has happened so we need to think further to try and get everyone involved, not just committee members.

Eileen suggested as per Bishop Duppas that we have a list of jobs allocated to ALL club members on a rota basis so for example someone responsible for bins for say 2 weeks, someone for sweeping the path one side of green etc etc We think we should warn members at the AGM that we might introduce this for next season but obviously we need further discussion and to create a list by then.

Action : All

New Till System

This has been introduced

If members cannot get the QR code on their phones with the help of the bar staff then they will need to complete a form available at the bar and will then receive a card

Winter Green Maintenance Plan

Added to Agenda

WI Visit

This went very well, they seemed very happy and some may come back for another go Barry raised the question of membership fees for anyone joining now. We decided that from today, 13.08.26, members can join at the social rate of £30 but can bowl. This does not apply to any players who have been coming down, had some training and played in some roll ups, they will still need to pay a first year membership fee of £75. Dennis will message Geoff re this .

Action: Dennis

Request for Auditor

We will ask Alan to put this on the website again as we do not think there has been any response

Action: Alan

4.Secretary's Report.

All ok nothing to report

5.Treasurer's Report.

Barry advised us that we currently have £14,420.52 in the bank. He provided a cashflow projection as below:

CASHFLOW PROJECTION

Year 1 April to 31 March 2027

12217.74 Start of year

2202.78 Net income

14420.52 Balance at 13Aug26

-1940.87 Net Projected expenses

12479.65 Balance

-5000.00 Winter costs

-1500.00 Hand rail

-2000.00 Green renovation

3979.65 In hand 1 April 2027

There was much discussion around the area by the new building that currently has a few low shrubs on. There is no fence there and a drop onto our path. Children have been playing there.

Di suggested a sign re parental responsibility. Maybe we will need to fence it but the new hand rail will provide a low barrier. Something to be considered.

Barry mentioned he has difficulty getting payments for competitions from members who sign up at the last minute. Again more discussion as it should not be up to Barry to have to chase all these late payments. We agreed that these fees must be paid up front. A competition form must be completed and given to Barry with the payment and only then will the names be passed on to Alan to be included in any competition. Many members do this on sign up night but it is the late entries that are causing concern and ultimately costing the club. We made the decision that if a competition is cancelled due to bad weather then members will not be eligible for a refund.

6.Safeguarding Officer's Report

Nothing to report

7.Captain's Report

Dennis will be amending the competition sheets to say that if you put your name down and subsequently cross it off you MUST let the captain, ie Dennis, know.

Action Dennis

8.Fixture Secretary's report

The fixtures are usually completed by January.

Royal Household already mentioned.

Cambridge Park will be an extra fixture, Wraysbury may not be so keen but we don't need to find any more as we are already struggling to get enough members for some of the games.

We have some new members showing potential who should be able to play friendlies next year.

9.Competitions and Communications Secretary's report

Alan, via email, requested we consider the direction for finals w/e. It was agreed it will be paddock to car park.Dennis advised the rinks that way will be ok.

Alan posed the idea of having a semifinals day, possibly Sun 30th. We feel this is too late for this year but something to consider next year and will look into at the next meeting.

Action: All

We settled on the weekend of 4th /5th Sept 2027 for next year's finals.

We will keep the date of 20th Sept for Men v Women, although it clashes with the South Middx Finals which will involve some of our members, as there is no other available date.

SSA Digital cards have been discussed.

10. Ground and Around including all building updates -green condition, new hedges etc

The handrail quote provided by the builders has been agreed and Sandy will let Simon know so he can give them the go ahead. They will give us an invoice for this.

The tank has not been repaired as we cannot find the valve to turn the water off . Dennis does not feel we need outside help for this. He gave us a ballpark figure from the company that provided the new cricket club tank of £4000 for a new tank. It will need to go on a concrete base which will probably cost around £1000. Tarun has put us in touch with someone re this. There is also the possibility that it is SSA responsibility to cover the tank replacement cost so Dennis is following this up. It would be done over the winter

Action: Dennis

11. Winter Green Maintenance

Dennis will organize a meeting via the Green Team What's App group to sit down and discuss the overall green winter plans. We did agree that if they thought it was a good idea we would pay for the green keeper from the cricket club to do a verticut once or twice a month over the summer as required as part of the overall maintenance plan.

Action: Dennis

David will also provide the info re the green analysis which was done a year or 2 ago.

Action: David

12.Possible change to membership subscription year following requirements from SSA

Barry explained that our membership subscription year is 1 April to 31 March. The association is talking about deactivating membership after 2 weeks so in theory members who have not paid by 14 April for next year will not be able to obtain a member's discount or may be not able to use the bar at all. Do we want this? No, we decided that we will keep our subs year the same and treat all members as though they have renewed, paying the £1 membership to the Association on 1st April.

13. Update of consent section of membership form to include email addresses and use of.

Barry provided an updated form and this was agreed.

14. SS Association News

None other than above

15.AOB

Andrea requested we look at applying for a drop kerb for the paddock. Everyone agreed so Dennis will ask the SS Management Company

Action: Dennis

Nikki wanted to check the costs of bank transfers. Barry advised no cost. SumUp has a tiny 1.69% so approx 5p for every £3 roll up fee

Sandy asked if we could consider the 'Spider' instead of the raffle for friendlies. Everyone entering pays £1 and the prize is a 'good' bottle of wine. It was agreed and we will do this for the Men v Women match too ! Di thinks she still has a Spider so will look this out.

Action: Di

16. Date of next meeting

Wednesday 16th September @ 7:15 pm.

Meeting closed at 21.05

SMR